Government of NCT of Delhi
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION

Common Entrance Test - 2013

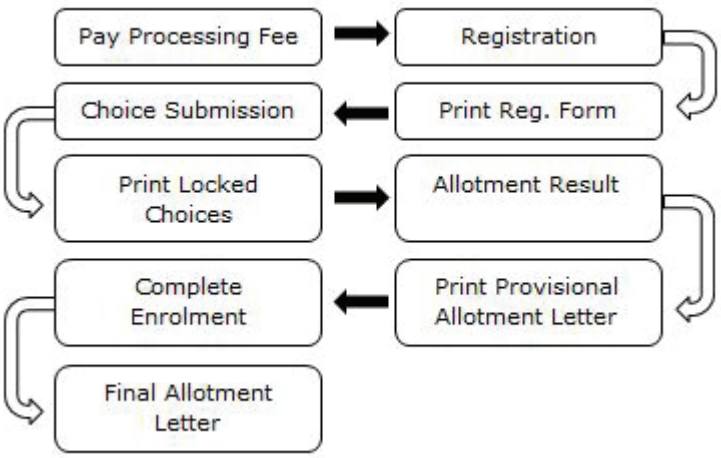
Guidelines for Admission Process

(For Diploma Courses in Delhi Polytechnics)

How to Register Online

To register online, CET 2013 qualified candidates need to deposit a one time non-refundable Processing Fee of Rs 700 + Rs 20 (Bank charges) in any branch of Corporation Bank in Delhi/NCR

Step 1: Go to http://www.cetdelhi.nic.in/
Step 2: Click on <Register New Candidate>
Step 3: Enter Details asked (Test No., CET Roll No., CET Application No. & Date of Birth)
Step 4: Click <Submit> to reach the Registration Form.
Step 5: Enter all details in the Registration Form (Father's Name, Gender, Category, Sub-Category, Contact Address, Mobile No., Email ID, Details of Qualification etc.)
Step 6: Generate Password. KEEP IT SECURE & SAFE
Step 7: You can now review what you have filled. If any change is needed, click <Edit Registration Details>.
Step 8: Once you are satisfied that the registration form is filled correctly, click <Confirm Registration Details>
Step 9: An online registration receipt will be generated. Click on <Print> for a print-out. KEEP IT SAFE FOR FUTURE REFERENCE



Understanding the admission process is the first step in our education

How to fill Choices

NOTE: Only on successful registration, you can submit your choice of Institutes & courses online.

Step 1: Go to http://www.cetdelhi.nic.in and login using your login ID (CET Roll no.) and password (generated when you register online)
Step 2: Click <Fill Choices>. You are advised to opt for maximum choices. Candidates for Test-1 are advised to give at least 25 choices in order of their preference
Step 3: Select the choices on the left side. Click <Add Choices>. Your selection will move to the right side
Step 4: Arrange your choice in order of preference by using <Swap>, <Move>, or <Delete>
Step 5: Once your choices are final, Click <Save and Continue>
Step 6: If you want to change selection, click <Modify>. When choices are final, Click <Lock>
Step 7: You can still <Unlock> and repeat process before the last date & time. After the deadline your choices will be automatically locked
Step 8: TAKE A PRINT-OUT OF YOUR CHOICES FOR FUTURE REFERENCE

Result of Seat Allotment

The result of the counselling will be displayed on the website: http://www.cetdelhi.nic.in on specified date and time.

Successful candidates should take a printout of the Provisional Allotment Letter wherein all the details including Allotted Institute, Date and time of reporting to the Allotted Institute, Fee Details, and Documents Required etc. will be mentioned.

Completion of Enrolment Formalities

Candidates must report at the Allotted Institute before the last date & time with
1. Provisional Allotment Letter
2. Demand Draft (For institute fee, made in favour of 'DKDF' payable at Delhi) and
3. Other relevant documents in original.

NOTE 1: *If a candidate does not report as per the schedule, he will lose the seat/admission as per his/her merit and will not have any claim, whatsoever on the seat allotted. However, such late/non-reporting candidates will be allowed for counselling for the seats available in the next round of counselling (if any).*

NOTE 2: *In case of non fulfilment of the eligibility criteria or non-production of essential documents and Demand Draft (for institute fee) during documents verification, the seat allotted will be cancelled and the candidate will not have any claim, whatsoever on the seat allotted.*

In case of any difficulty in registration, contact *Help Desk* in person with all the relevant documents in original.

HELP DESK
Meera Bai Institute of Technology
Maharani Bagh, New Delhi-65
on any working day
between 10:00 am to 12:00 pm
and 02:00 pm to 04:00 pm

Important Dates*

Declaration of CET-2013 results:
20 June 2013 (04:00 pm)

First Round of Counselling

Processing Fees:
25 June 2013 to 27 June 2013

Registration & Online Choice Submission:
27 June 2013 (11:00 am) to
01 July 2013 (04:00 pm)

Result of 1st Counselling:
05 July 2013 (04:00 pm)

*Dates are tentative. Candidates are advised to visit website (www.cetdelhi.nic.in) for latest updates.

Candidates to Note:

1. For SC candidates of Delhi region, SC list of Delhi Region will be considered. The SC Certificate should be either issued or endorsed by the competent authority of Delhi Govt.

2. Physically disabled (PD/PH/PWD) candidates are required to get a certificate from Vocational Rehabilitation Centre for Handicapped, 9-11 Vikas Marg, Karkardooma, Delhi-92 regarding fitness for the course applied for.

3. Visit **www.cetdelhi.nic.in** regularly for updates.